

Daily Procedures

Communication

- **It is of the utmost importance that your contact details are correct on the Aladdin system and that you are linked to the school via Aladdin Connect.**

Drop off

- Parents walking their children to school must drop their child off at the outer school gates (Gate 1 & 2). A teacher will be at the inner entrance to the school where sanitising will be taking place. Adults will not be permitted beyond the outside gates.
- If you are driving your child to school we ask you to park and then escort your child as far as the footpath and then return to your car.

Collection

- If you are driving we would ask that you remain in your car until the classes begin to come out, please try to keep 2 metres from other people in the yard. We ask you to wear a mask in the yard.
- If you are collecting your child on foot again please do not be on the school grounds until the children are coming out and once you collect your child please vacate the premises as soon as possible.

Parents calling to the school

- No person will be granted access to the school unless they have made an appointment with the office or unless they have been asked to come to the school.
- If you have an appointment you will have to wait between the front red doors and glass doors when you are buzzed into the school.
- All parents/visitors entering the school will have to wear a mask, sanitise their hands and sign our visitors register.
- All future payments will need to be done via Aladdin Connect.

School equipment

- Each child should have a pencil case for school and one for home. There will be no sharing of personal stationary between the children.
- All Copies, books, lunch boxes, drinks bottles, colours, glues etc. must be labelled.
- Please remind your child that under no circumstances should there be any sharing of lunches with other children.

Uniform

- We will be continuing with the daily uniform.
- We ask you to change your child out of their uniform as soon as they get home. **School uniform is for school only.**
- To ensure your child can wash their hands thoroughly please have them wear a short sleeved shirt. (Polo Shirt/Short sleeve shirt)

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- For this year there will be no school ties for hygiene reasons.
- The children can alternate between their regular uniform and P.E. Tracksuit.
- If your child has shoes with laces; make sure that they can tie them or have Velcro shoes.

Lunch

- Please make sure that your child can open whatever items they have for lunch; ex yogurts, fruit, lunch boxes and bottles etc.
- Your child will have to bring all waste from their lunch boxes home.

Holidays

- **Children who have travelled to and from countries not on the Green List should not attend school during the 14-day self-isolation period.**

Your Child being sick

- While all children will be welcome back to school, we would remind parents that, where children are displaying colds, coughs or flu like symptoms, they should not be sent to school. Children who display such symptoms in school will be isolated and parents asked to collect them from the school.

Cleaning in the school

- Please ensure your child knows how to wash their hands.
<https://youtu.be/lsgLivAD2FE>
- All classrooms have hand washing facilities and warm water.
- All classrooms have a hand sanitiser dispenser.
- The school will be cleaned daily by a cleaning company.
- The toilets will be sprayed with disinfectant at regular intervals during the school day.

Bubbles, PODs and social distancing.

- Bubbles = class
- Pod = group of 4-6 children at desks.
- The Department have stated that there is no requirement for social distancing in classes from Junior Infants up to 2nd class. From 3rd class to 6th class there is an aim to have 1 metre distance from pod to pod. In our school the children will be kept in their bubble(Classes) and their interactions with other classes will be limited to the minimum of contact. In the senior end of the school the children's bubbles (Classes) will be divided into pods (Groups of 4-6 children). The teachers will be meeting with last year's class teacher to formulate the pods as we want to put children together that will work well together. These pods will stay in place until Halloween.

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- When the children arrive at their staggered times they will go straight to their classrooms as they would have previously on wet days. This will limit their contact with other bubbles.
- At Lunch the break times have been staggered. The classes will only be able to play within their bubbles, in their designated area on the yard. Please see map attached.
- The children will be sanitising their hands entering the school, before and after lunch, when using the toilet, sneezing, coughing and on exiting the school.
- Please ensure that your child is familiar with the process of sanitising their hands.